



**Glenwood Springs City Airport Board**  
**Regular Monthly Meeting Minutes**  
**Thursday, July 21<sup>st</sup>, 2016**  
**7:30 a.m. – Engineering Conference Room**

**1. Attendance, Introductions:**

Commissioners present: Gregg Rippy, Fred Gerbaz, Richard Backe, Ginger Golden, David Brown

City Staff present: Tanya Allen, Transportation Manager; Dick Weinberg, Airport Manager

City Council Representative present: Todd Leahy

Others present: Hector Brown

**2. Acceptance of June Minutes**

Acceptance of the June Meeting minutes was deferred until the next meeting. Hard copies of both June and July meeting minutes will be provided at the August meeting.

**3. Airport Master Plan**

Board members expressed concerns about the preferred alignment for South Bridge and its potential impacts on the airport. They noted that a Master Plan process could be used to explore the opportunities and challenges associated with the South Bridge project and requested an update on the current state of play with the respect to the South Bridge Environmental Assessment.

One issue raised was lack of clarity regarding the boundary of the Airport Enterprise Zone and whether or not the City should be required to compensate the Airport Fund for use of property within the zone for storage or other municipal functions. This contributes to the problem of lack of developable land at the airport. Mr. Leahy noted relocation of the “Boneyard” would open up additional developable space.

**4. Airport Beautification Improvements:**

Mr. Rippy highlighted the Commission’s interest in improving the airport’s appearance and suggested \$10,000 might be an appropriate amount to spend on a design/visioning project if money could be found in the budget.

**5. Airport Code**

Board members reiterated the importance of updating the Airport Code to effectively address the issue of abandoned and dilapidated planes with no known owner against whom a lien could be placed. Board members asked whether the City Attorney could be invited to the next Board meeting. The Transportation Manager agreed to investigate this possibility.

## **6. Airport Budget:**

The Commission recommended the City pursue CDOT grant funding for replacement of the airport fuel tanks and the Super UNICOM system if funding is available during the upcoming grant cycle.

## **7. Airport Manager's Report**

The Airport Manager requested that the City improve procedures for notifying the Airport Manager of aviation-related incidents that come to the attention of public safety and emergency personnel. He agreed to draft a letter for review by the Transportation Manager and other City officials as appropriate. Prompt notification is critical in that it allows the Airport Manager to take appropriate steps to protect the City in the event the aircraft in question had originated or refueled in Glenwood.

A new fuel purchase is expected soon. The price will be approximately \$4.11/gallon. The Airport Manager suggested providing Jet-A fuel at the Airport was a potential business opportunity given the increase in helicopter traffic but acknowledged potential downsides such as an increase in noise complaints. A fuel tank could potentially be located on the south end of the airport.

The Airport Manager stressed that all airport-related noise complaints should be referred to him or other members of the Commission. Low-flying helicopters are frequent subjects of complaint. Mr. Rippy suggested the Board explore creating Standard Operating Procedures for helicopter operations and suggested consulting with existing operators to discuss their needs and constraints.

## **8. Adjournment:**

The meeting was adjourned at 8:35.